

**Occupational Employment Projections, Year 2002 Projected to Year 2012**  
**Southwest Mississippi Community College District**

Standard Occupational Classification (SOC)		2002 Employment	2012 Projected Employment	Projected Employment Growth 2002 to 2012		Total Projected Avg. Annual Job Openings
Code	Occupation			Number	Percent	
<b>43-0000</b>	<b>Office and Administrative Support Occupations</b>	<b>3,650</b>	<b>3,910</b>	<b>260</b>	<b>7.1%</b>	<b>115</b>
<b>43-1000</b>	<b>Supervisors, Office and Administrative Support Workers</b>	<b>320</b>	<b>350</b>	<b>30</b>	<b>9.4%</b>	<b>10</b>
43-1011	First-Line Supervisors/Managers of Office and Administrative Support Workers	320	350	30	9.4%	10
<b>43-2000</b>	<b>Communications Equipment Operators</b>	<b>50</b>	<b>50</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>
43-2011	Switchboard Operators, Including Answering Service	30	30	0	0.0%	0
43-2021	Telephone Operators	30	20	-10	-33.3%	0
<b>43-3000</b>	<b>Financial Clerks</b>	<b>730</b>	<b>790</b>	<b>60</b>	<b>8.2%</b>	<b>25</b>
43-3011	Bill and Account Collectors	40	50	10	25.0%	0
43-3021	Billing and Posting Clerks and Machine Operators	80	90	10	12.5%	0
43-3031	Bookkeeping, Accounting, and Auditing Clerks	420	450	30	7.1%	10
43-3051	Payroll and Timekeeping Clerks	40	40	0	0.0%	0
43-3061	Procurement Clerks	10	10	0	0.0%	0
43-3071	Tellers	140	150	10	7.1%	10
<b>43-4000</b>	<b>Information and Record Clerks</b>	<b>520</b>	<b>620</b>	<b>100</b>	<b>19.2%</b>	<b>20</b>
43-4031	Court, Municipal, and License Clerks	30	40	10	33.3%	0
43-4051	Customer Service Representatives	120	160	40	33.3%	5
43-4061	Eligibility Interviewers, Government Programs	40	40	0	0.0%	0
43-4071	File Clerks	40	40	0	0.0%	0
43-4081	Hotel, Motel, and Resort Desk Clerks	10	10	0	0.0%	0
43-4111	Interviewers, Except Eligibility and Loan	30	40	10	33.3%	0
43-4121	Library Assistants, Clerical	10	10	0	0.0%	0
43-4131	Loan Interviewers and Clerks	20	20	0	0.0%	0
43-4141	New Accounts Clerks	10	20	10	100.0%	0
43-4151	Order Clerks	30	20	-10	-33.3%	0
43-4161	Human Resources Assistants, Except Payroll and Timekeeping	20	20	0	0.0%	0

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43-4171	Receptionists and Information Clerks	150	190	40	26.7%	10
43-4999	Misc. Financial, Information, and Record Clerks	20	20	0	0.0%	0
<b>43-5000</b>	<b>Material Recording, Scheduling, Dispatching, and Distributing Workers</b>	<b>790</b>	<b>820</b>	<b>30</b>	<b>3.8%</b>	<b>25</b>
43-5021	Couriers and Messengers	20	20	0	0.0%	0
43-5031	Police, Fire, and Ambulance Dispatchers	20	20	0	0.0%	0
43-5032	Dispatchers, Except Police, Fire, and Ambulance	40	40	0	0.0%	0
43-5041	Meter Readers, Utilities	30	20	-10	-33.3%	0
43-5051	Postal Service Clerks	30	30	0	0.0%	0
43-5052	Postal Service Mail Carriers	90	90	0	0.0%	5
43-5053	Postal Service Mail Sorters, Processors, and Processing Machine Operators	20	10	-10	-50.0%	0
43-5061	Production, Planning, and Expediting Clerks	30	30	0	0.0%	0
43-5071	Shipping, Receiving, and Traffic Clerks	190	200	10	5.3%	5
43-5081	Stock Clerks and Order Fillers	290	300	10	3.4%	10
43-5111	Weighers, Measurers, Checkers, and Samplers, Recordkeeping	50	60	10	20.0%	5
<b>43-6000</b>	<b>Secretaries and Administrative Assistants</b>	<b>770</b>	<b>800</b>	<b>30</b>	<b>3.9%</b>	<b>20</b>
43-6011	Executive Secretaries and Administrative Assistants	120	120	0	0.0%	5
43-6012	Legal Secretaries	30	40	10	33.3%	0
43-6013	Medical Secretaries	30	40	10	33.3%	0
43-6014	Secretaries, Except Legal, Medical, and Executive	590	600	10	1.7%	10
<b>43-9000</b>	<b>Other Office and Administrative Support Workers</b>	<b>470</b>	<b>490</b>	<b>20</b>	<b>4.3%</b>	<b>15</b>
43-9011	Computer Operators	30	20	-10	-33.3%	0
43-9021	Data Entry Keyers	50	40	-10	-20.0%	0
43-9022	Word Processors and Typists	20	10	-10	-50.0%	0
43-9041	Insurance Claims and Policy Processing Clerks	20	30	10	50.0%	0
43-9051	Mail Clerks and Mail Machine Operators, Except Postal Service	10	10	0	0.0%	0

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43-9061	Office Clerks, General	330	360	30	9.1%	10
43-9071	Office Machine Operators, Except Computer	10	10	0	0.0%	0
43-9999	Misc. Secretaries, Administrative Assistants, and Other Office Support Workers	10	10	0	0.0%	0